

# **AFA-CWA MASTER EXECUTIVE COUNCIL PRESIDENT**

## **Summary of Responsibilities**

The President shall be the official Union spokesperson and chief executive officer for that airline and shall have the authority and duty to:

- Be responsible for and charged with administering the policies of that Master Executive Council, and implementing the objectives and policies announced by the Board of Directors and Executive Board.
- Be responsible for the expeditious processing of members' complaints and grievances.
- Be the Union representative on that airline for the purpose of furthering and implementing the objectives and policies announced by the Board of Directors and Executive Board.
- Coordinate and compile Master Executive Council policy, review reports and recommendations and submit such material to the appropriate committees of the Union.
- Be a member of the Negotiating Committee.
- Be a member of the Executive Board.
- Be granted the privilege of the floor at all meetings of the Board of Directors, but shall have no vote, if not also a Local Council President.
- Be responsible for and supervise the business and managerial functions of the Union on that carrier.
- Consult with and be assisted by the Vice President and Secretary-Treasurer.
- Ballot the Master Executive Council if necessary or when required.
- Keep a current and accurate inventory of all Union property and supplies purchased or provided by the Union and submit a copy of this to the International Secretary-Treasurer of the Union.
- Inform all Master Executive Council Officers and committees that all files, correspondence, documents and other materials resulting from the work of such committees are the property of the Union, not the personal property of individuals, and are to be safeguarded.
- Maintain the Union's files and property, then transfer them to their successor promptly.